

OEWRI Truck Safety Checklist

Instructions

This safety checklist will be filled out at the beginning of each month and prior to extended field trips or overnight travel. Please fill out this form and return to Marc Owen in Temple 343 prior to departure.

Truck: _____ Date: _____

License Plate #: _____ Mileage: _____ Your initials: _____

Miles at next oil change: _____ Date of next oil change: _____

Date of last safety inspection: _____

Tire pressure (PSI): Right Front _____ Left Front _____ Right Rear _____ Left Rear _____

| Safety Checklist | Yes | No | Notes |
|--|-----|----|-------|
| 1. Is the engine oil level OK? | | | |
| 2. Is the coolant level OK? | | | |
| 3. Does the horn work? | | | |
| 4. Do the headlights work? | | | |
| 5. Do the turn signals work? | | | |
| 6. Do the brake lights work? | | | |
| 7. Are the brakes working properly? | | | |
| 8. Are the windshield wipers in good condition? | | | |
| 9. Is there windshield wiper fluid? | | | |
| 10. Is there any damage to the vehicle? | | | |
| 11. Are the windshield and mirrors clean? (if not, get cleaner from 103) | | | |
| 12. Is there a first aid kit? | | | |
| 13. Are there jumper cables? | | | |
| 14. Is there an air pressure gauge? | | | |
| 15. Are the tires inflated to the proper pressure? (30-33psi) | | | |
| 16. Is there a jack and tire tools? | | | |
| 17. Is there a spare tire? | | | |
| 18. Is the spare tire inflated? | | | |
| 19. Is there an insurance card? | | | |
| 20. Are there instructions if you get into an accident? | | | |
| 21. Is there a vehicle registration? | | | |

***Upon return, make sure all trash is removed from the vehicle and there is over ½ a tank of fuel. Return keys, gas receipts, and log book to Marc Owen in Temple 343.**